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A meeting of **Cabinet** will be held in Committee Room 2 at East Pallant House Chichester on **Tuesday 1 November 2016 at 9.30 am**

MEMBERS: Mr A Dignum (Chairman), Mrs E Lintill (Vice-Chairman), Mr R Barrow, Mrs P Hardwick, Mrs G Keegan, Mrs P Plant, Mrs C Purnell and Mrs S Taylor

SUPPLEMENT TO AGENDA

1 **Chairman's Announcements**

The chairman will make any specific announcements for this meeting and advise of any late items which due to special circumstances will be given urgent consideration under agenda item 13 b).

2 **Approval of Minutes** (Pages 1 - 14)

The Cabinet is requested to approve as a correct record the minutes of its meeting on Tuesday 4 October 2016.

3 **Declarations of Interests**

Members are requested to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they might have in respect of matters on the agenda for this meeting.

4 **Public Question Time**

In accordance with Chichester District Council's scheme for public question time and with reference with to standing order 6 in Part 4 A and section 5.6 in Part 5 of the Chichester District Council *Constitution*, the Cabinet will receive any questions which have been submitted by members of the public in writing by noon on the previous working day. The total time allocated for public question time is 15 minutes subject to the chairman's discretion to extend that period.

RECOMMENDATIONS TO THE COUNCIL

5 **Chichester Site Allocation Development Plan Document: Proposed Submission** (Pages 15 - 22)

The Cabinet is requested to consider the agenda report and its two appendices (the second of which is available online only) and to make the following recommendations to the Council:

That the Cabinet recommends to the Council that:

(1) The Site Allocation Development Plan Document: Proposed Submission (as

set out in appendix 1 to the report) be approved for an eight-week consultation from 1 December 2016 to 26 January 2107, following which the Submission will be sent to the Secretary of State for examination;

(2) The proposed responses to representations received as set out in appendix 2 to the agenda report be approved; and

(3) Authority be delegated to the Head of Planning Services, following consultation with the Cabinet Member for Planning Services, to enable minor amendments to be made to the document prior to and following public consultation.

6 Determination of the Council Tax Reduction Scheme for 2017-2018 (Pages 23 - 26)

The Cabinet is requested to consider the agenda report and its two appendices and to make the following recommendation to the Council:

That the Council Tax Reduction Scheme for 2017-2018 be approved.

KEY DECISIONS

7 Council Tax Review of Locally Defined Discounts and Premia (Pages 27 - 31)
The Cabinet is requested to consider the agenda report and its two appendices (the second of which is the same as that for agenda item 6 and so has not been reproduced for this item) and to make the following resolutions:

(1) That the Prescribed Class D locally defined discount be set at zero % for the 2017-2018 financial year.

(2) That the council tax discounts proposed in appendix 1 be applied for the 2017-2018 financial year.

8 Joint Chichester Harbour Area of Outstanding Natural Beauty Supplementary Planning Document (Pages 32 - 34)

The Cabinet is requested to consider the agenda report and to make the following resolutions:

(1) That the Cabinet approves the draft Joint Chichester Harbour Area of Outstanding Natural Beauty Supplementary Planning Document (set out in the appendix to this report) for public consultation; and

(2) That the Cabinet delegates authority to the Head of Planning Services to enable minor editorial and typographical amendments to be made to the document prior to public consultation.

9 Off-Street Parking Charges (Pages 35 - 42)

The Cabinet is requested to consider the agenda report and its appendix and to make the following resolutions:

(1) That the charges set out within the appendix to the report be approved and, subject to consultation responses, be implemented from 1 April 2017.

(2) That the Head of Commercial Services be authorised to give appropriate

notice of any revised charges pursuant to the Off-street Parking Places (Consolidation) Order 2015 and the Road Traffic Act 1984.

OTHER DECISIONS

10 **Petworth Skatepark Project** (Pages 43 - 46)

The Cabinet is requested to consider the agenda report and its appendices and to make the following resolutions:

- (1) That the results of the Options Appraisal undertaken by Petworth Town Council of sites for a skatepark be noted.
 - (2) That further discussion between Petworth Town Council and officers to advance outline plans for the provision of a skatepark in the Pound Street Car Park Petworth in order that the implications can be better understood be authorised.
-) That the availability of £70,000 towards the project, subject to further consideration and approval by the Cabinet of the precise location, design, risks, management and lease terms, be provisionally confirmed.

11 **Supporting Businesses through Enabling Grants for New and Existing Small Businesses** (Pages 47 - 49)

The Cabinet is requested to consider the agenda report and to make the following resolutions:

- (1) That the Enabling Grant Scheme for new and existing small businesses, as set out in section 4, supported by £83,333 allocated from the Pooled Business Rate Fund, and that the Head of Commercial Services be authorised to approve grants under the scheme be approved.
- (2) That a record of all grants allocated under the scheme be reported to the Grants and Concessions Panel to ensure co-ordination of the two approval processes be approved.

12 **Appointments to Panels and Forums** (Page 50)

The Cabinet is requested to consider the agenda report and to make the following resolution:

That the Cabinet appoints the members to serve on the panels and forums as detailed in paragraph 4.1 of the agenda report namely (1) Mrs P Plant be replaced by Mr M A Cullen on the Grants and Concessions Panel and (2) Mr B A Finch be replaced by Mrs P C Plant as the Cabinet Member for Business Improvement Services on the Joint Employee Consultative Panel.

13 **Late Items**

- a) Items added to the agenda papers and made available for public inspection
- b) Items which the chairman has agreed should be taken as matters of urgency by reason of special circumstances to be reported at the meeting

14 **Exclusion of the Press and Public**

The Cabinet is asked to consider in respect of agenda item 15 (Development Site The Grange Midhurst) whether the public including the press should be excluded

from the meeting on the following ground of exemption in Schedule 12A to the *Local Government Act 1972* namely Paragraph 3 (Information relating to the financial or business affairs of any particular person (including the authority holding that information)) and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information.

[**Note** The report and its appendices within this part of the agenda are attached for members of the Council and relevant only (printed on salmon paper)]

15 **Development Site The Grange Midhurst** (Pages 51 - 57)

The Cabinet is requested to consider the confidential agenda report and its three appendices and to make the following resolutions namely that:

- (1) The bids received as set out in appendix 2 to the agenda report be noted.

-) Further negotiations with bidder 'E' on the basis set out in para 5.1 of the report be authorised.

-) In the event conditional exchange of contracts does not take place by the given deadline the site be returned to the market on the basis set out in para 5.2 of the report.